



Vendor Application

July 10th- 13th 2024

Rates: 10x10 space, outside spaces only

Commercial Vendor Booth Fee-\$50

Craft Vendor Booth Fee- \$35

Non-Profit Organization-no fee for first space (\$25 for each additional space)

THIS IS AN APPLICATION ONLY

All Applications due by June 24th

You will be notified if you are accepted to participate in The Berks County Fair. If you are accepted, payment will be required before the start of the fair. We can accept check or online payments.

If you have any questions please contact Vendors@theberkscountyfair.com

Organization Name: _____

Contact Person: _____

Contact Address: _____

City: _____ State: _____ Zip Code: _____

Business Phone: _____ Cell Phone: _____

Email Address: _____

Type of Vendor (Commercial, Craft, Non Profit) _____

Type of exhibit or concession: _____

List of items to be sold: _____

BOOTH SPACE SIZE
Each space is a minimum 10x10

How Many Spaces needed: _____

Electrical hook up ? Y or N
(A fee may be applied depending on usage)

Additional opportunities are available to promote your business:

Fair Partnership _____ Website _____

If you are interested in any of these, please check and we will be in contact with you.

OFFICE USE ONLY

Application: _____ Payment: _____ Insurance: _____ Hold/Harmless: _____

CERTIFICATE OF INSURANCE SPECIFICATIONS

TO: ALL VENDORS

Please have your Insurance Broker or Carrier forward a Certificate of Insurance satisfying the specifications listed below to the The Berks County Fair, Attn: Rachael Kirkhoff PO Box 530, Leesport, PA 19533

CERTIFICATE OF INSURANCE SPECIFICATIONS

1. Name in the Certificate Holder area:

The Agricultural & Horticultural Association
of Berks County
d.b.a. The Berks County Fair
P.O. Box 530
Leesport, PA 19533

2. Best's "A" Rated Carriers Only

3. Liability Coverage – state your limits

4. Description verbiage to be included must read: "Certificate holder is named an Additional Insured as their interests may appear".

5. Your valid original Certificate of Insurance naming us additionally insured must accompany your Vendor Application, Hold Harmless Agreement and Vendor Space Fee (No Exceptions).

If you do not provide an original Certificate of Insurance, we will bill you so you can be included on our Users Liability Coverage.

Note: Acceptable Insurance Coverage is essential to your participation in this year's fair.

If you have any questions or concerns regarding insurance coverage, please contact us immediately.

Thank you for your cooperation and we'll see you at the 2024 Berks County Fair!